

VACANCY ANNOUNCEMENT

Monitoring and Evaluation Advisor - Proposal – Niger

Equal Access International

Job Title: Monitoring and Evaluation Advisor - Proposal
Location: Niamey, Niger
Reports to: Deputy Chief of Party

Background:

Equal Access International (EAI), a non-governmental organization based in Washington, D.C., partners with communities around the world to co-create sustainable solutions utilizing community engagement and participatory media and technology. With funding from bi-laterals, multi-laterals, foundations, corporations and individual donors, EAI has a 17-year track record implementing media and social change projects and currently operates in Afghanistan, Burkina Faso, Cameroon, Chad, Kenya, Mali, Nepal, Niger, Nigeria, Pakistan, and the Philippines.

Summary:

EAI seeks a D Monitoring and Evaluation Advisor for the anticipated five-year, USAID-funded, Resilient Governance in Niger (RGN) Activity. The program aims to strengthen resiliency through enhancing local governance by working with municipal and regional governments to ensure understanding of their respective roles and responsibilities. The program will work to better municipal governments' efficiency across areas of financial management, service delivery, and to amplify the role of citizens and CSOs in governance processes and advocacy.

The Monitoring and Evaluation (M&E) Advisor position will play a critical role in operationalizing RGN's adaptive, iterative management approach; s/he is not intended to serve as a standard 37 'M&E' expert. S/he will be expected to develop and lead knowledge management programs, facilitate communities of practice and social networking, as well as facilitating organizational learning, change, and advancing foreign aid effectiveness. **This project is anticipated to be awarded by January 2020.**

Responsibilities:

- Leads development and implementation of Monitoring and Evaluation Plan
- Develops and maintains methodology, tools, and procedures for systematic data collection and analysis of program indicators
- Trains and mentors colleagues to ensure they have a full understanding of the Activity's Monitoring and Evaluation Plan and know how to follow proper M&E policies and procedures;
- Guides, supervises, and otherwise ensures the collection, analysis, and use of baseline and other data on an on-going basis to inform programmatic decision making
- Develops shared understanding among key stakeholders of the value of M&E data and tools in developing information that informs/strengthens decision-making
- Creates and maintains an Activity specific database
- Develops surveys and enforces survey administration protocols to assess the impact of training
- Ensures that data entries are valid, complete, and accurate
- Manages M&E data from project staff, partners, and stakeholders via qualitative research tools and feedback systems. This will include identifying gaps in information resources and making

efforts to obtain the necessary information

- Grounds truth data with staff, subcontractors, partners, and beneficiaries
- Works with other key staff to develop a standard format that all activity monitors will be able to use
- Reviews potential interventions and ensures that they are selected in a way that can demonstrate comprehensive, program-level results consistent with the Activity's objectives
- Analyzes data for donor-requested reports, including identifying lessons learned
- Produces activity updates and performance reports, as needed, including working with the DCOP to disseminate lessons learned and contribute to communications products
- Designs and carries out evaluations to assess project impact

Qualifications:

- At least 7 years experience in international development
- At least 5 years of Monitoring, Evaluation, Research and Learning (MERL) experience in governance or related field within implementing, research, or donor organizations
- Must have a track record in strategic, systems, and holistic thinking, managing resistance to change, and understanding of organizational culture, learning, and change management
- Demonstrated experience using political economy analysis/thinking and working politically to achieve programming objectives
- Demonstrated presentation skills that can influence decision makers and foster organizational change strategies, and experience implementing them within a complex organizational setting
- Advanced degree in a social-science field directly related to peacebuilding and development
- Strong knowledge of current social-science literature in peacebuilding and governance
- Academic training and professional experience in both quantitative and qualitative research methods, including production of reports and articles based on such research
- Experience leading teams and conducting staff training in such organizations
- Familiarity with Complexity-Aware M&E tools and approaches, including Developmental Evaluation, Outcome Harvesting, and Most Significant Change
- Problem-solving and critical thinking skills; ability to break down complex problems
- Strong communicator, both written and oral. Strong organizational and multi-tasking skills
- Excellent intercultural communication skills – experience in interfacing with major strategic partners, government ministries, key multilateral agencies, and local staff
- Strong attention to detail, highly motivated and ability to meet deadlines and prioritize tasks

Application Instructions:

EAI offers a competitive salary, benefits and the opportunity to join a growing, innovative international team. To apply, please send your CV along with detailed information about your qualifications for the position and an overview of your reasons for interest in the position and joining EAI. Please send these documents to: jobs@equalaccess.org. In the subject line of the email, please include “**Monitoring and Evaluation Advisor - RGN.**”

EAI is an equal opportunity employer. EAI welcomes and supports a diverse, inclusive work environment. As such, our commitment is to promote equal employment opportunities (EEO) for all applicants seeking employment and EAI employees. EAI makes employment decisions based on organizational needs, job requirements and individual qualifications without regard to race, color, religion, sex, national origin, age, disability, veteran, marital status, sexual orientation, personal appearance, military status, gender identity or expression, genetic information, political affiliation,

educational status, unemployment status, place of residence or business, source of income, or reproductive health decision making.