



VACANCY ANNOUNCEMENT

Monitoring, Evaluation, Research, and Learning (MERL) Officer

Equal Access International – East Africa

Position Location: Nairobi, Kenya

Background:

Equal Access International is an international not for profit organization (501c3) working throughout Asia and Africa. A communication for social change organization that combines the power of media with community mobilization, Equal Access creates customized communications strategies and outreach solutions that address the most critical challenges affecting people in the developing world in the areas of peace and transforming extremism, women's and girl's empowerment, governance, civic participation, youth development, human rights and health.

Summary:

EAI is currently, Equal Access International is implementing two projects (Somali Voices - Kenya (18 - 35 yrs) and Somali Voices - Next Generation (3 - 8 yrs) funded by the US State Department (Global Engagement Centre) focusing on P/CVE, radicalization, peacebuilding and conflict resolution in Kenya, Somalia, Ethiopia, and Djibouti.

Position:

The MERL Officer will be responsible for the design and implementation of monitoring & evaluation (M&E) systems for all EAI-East Africa programming, and facilitation of a robust learning strategy for the EAI-East Africa office. The MERL Officer will provide strategic vision and direction for the types of research activities to best understand VE dynamics and monitor rapidly evolving contexts. The Officer will also oversee data collection for all programming, with an emphasis on complexity-aware methodologies.

Reporting & Supervision:

The MERL Officer will report to the EAI-East Africa Director and liaise with the Senior Program Manager - East Africa.

Responsibilities:

- Design and implement an M&E framework for EAI-East Africa programming
- Design and facilitate the learning strategy implementation plan for EAI-East Africa
- Prepare and manage research implementation work plans, M&E plans, and budgets
- Evaluate research tools and emerging technologies
- Supervise short-term field researchers.
- Responsible for rapid assessments, data analysis and data management
- Liaise with national and international partners, including government stakeholders.
- Work closely with the Program Director, Senior Program Manager and HQ Technical Leads to ensure quality and impactful program implementation.
- Train the Peace Promotion Fellows on monitoring and evaluation
- Responsible for generating the quarterly program score card
- Responsible for generating the quarterly monitoring and evaluation report

- Responsible for evaluating the Talodoon radio show, the Hub and the Social Media Campaign
- Compile the weekly Listening, Discussion and Action Groups (LDAG) report for the program
- Compile the monthly Content Advisory Groups (CAGs) report for the program
- Collect and report on success, case, and impact stories and prepare program reports for the donor and EA communications.
- Assist in the development of monitoring and evaluation plans for technical proposals
- Ensure project implementation is in compliance with USG donor requirements and Equal Access organizational policies.
- Produce timely and accurate donor reporting.

Required Skills & Qualifications:

- Fluency in English required
- Proficiency in conceptualizing and developing proactive prospecting methodologies using such tools as constituent list segmentation, data mining and electronic and peer screenings.
- Understanding of impact indicators and ability to translate such information into viable M&E systems.
- Demonstrated proficiency with electronic and printed reference materials.
- Strong analytical skills, including expertise in the modeling and analysis of data.
- Ability to appropriately communicate sensitive information and to judge how and with whom this information should be shared.
- At least eight years of relevant work experience with progressive data management and research responsibilities, preferably in East Africa.
- Willingness to travel to field sites within Kenya and East Africa required.
- Ability to function effectively in a fluid but complex teamwork environment and to set appropriate priorities and deal effectively with numerous simultaneous requirements required.
- Advanced computer skills, particularly with the Microsoft Office suite of applications.
- Knowledge and ability to implement principles of management, leadership, conflict resolution, negotiation, and motivation.
- Demonstrated record of initiative, problem solving, and adaptability.
- Strong listening, communication, and collaboration skills.
- Bachelor's degree required; advanced degree(s) preferred.

To Apply:

Interested applicants should e-mail a copy of your CV and statement of interest to eajobs@equalaccess.org with the reference "MERL Officer, Somali Voices" in the subject line.

Kenyan Nationals are strongly encouraged to apply. EAI is an Equal Opportunity Employer.