

Terms of reference

SHORT-TERM TECHNICAL ASSISTANCE IN COMPLEXITY-AWARE MONITORING, EVALUATION AND LEARNING (25-30 days)

BACKGROUND

Resilience for Peace (R4P) is a five-year USAID-funded initiative implemented by Equal Access International (EAI) to build community resilience and learning, particularly for women and youth in the northern border regions of Côte d'Ivoire. The R4P project aims to strengthen community resilience dynamics through the creation of an ecosystem of understanding and enhancement of community assets. The actions implemented within the framework of the project are based on research conducted by the University of Chicago's NORC partners and the NGO Indigo-Côte d'Ivoire. The analysis of vulnerability factors and community resilience dynamics largely guide the support provided by the R4P project.

R4P's management approach is flexible, adaptive, conflict sensitive, rooted in “do no harm” principles, guided by collaborative, learning, and adapting (CLA) approaches, and paired with a Complexity-Aware Monitoring, Evaluation, and Learning (CAMEL) system tracking the Activity's progress and informing adaptive management to ensure results in a dynamic context.

R4P's CAMEL system integrates information needs for both performance management and adaptive management. Performance monitoring indicators provide information on implementation of the results framework and Complexity-aware (C-A) MEL informs adaptive management by providing information on those aspects of the program and context that are inherently unpredictable, ensuring that the Activity is prepared to adapt in an evidence-based way. Adaptive management is especially critical in a program setting where key actors (e.g. violent extremists) are actively working to undermine achievement of the program's outcomes.

In this context, during the first two years of the project, R4P initiated and piloted certain Complexity-aware approaches such as CA-indicators or Outcomes Harvesting (OH). In year 3, the project wants to perfect and/or scale-up the implementation of these approaches.

EAI is seeking a consultant with strong expertise in Complexity-Aware Monitoring, Evaluation, and Learning to support the R4P's local MEL team, primary for the scaling up and the installation of a sustainable outcome harvesting process and additionally for guiding or advising the team on other Complexity-aware related tasks.

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STATEMENT OF WORK, DELIVERABLES AND LOE

The statement of work, deliverables and LOE of this consultancy are described in the table below:

Statement of work	Deliverables	Deadline & LOE
Support the implementation of the Outcomes Harvesting in Y3 (from design to the final report) 1- Preparation phase 2- Refresh training of the country-level M&E staff 3- Guidance and supervision of the full evaluation of the R4P project employing an Outcome Harvesting approach. The evaluation should capture changes to date, outcomes produced, change stories and recommendations up to the Year 2 Q4 period ending in February 2023. Evaluation will be conducted in collaboration with country-level M&E staff. 4- Produce one recommendations report of what we need to do to ensure outcome harvesting is a core part of the R4P M&E going forward	1- Updated TOR for one project component 2- Updated training materials and data collection tools 3- Outcomes matrix (Excel format) for one project component 4- In-depth, country-level MEL evaluation report using outcome harvesting methodology for one project component. 5- Design of mechanism/tools to integrate OH as monitoring tool 6- One recommendations report including recommendations on setting OH as a monitoring tool.	LOE: up to 18 days Deadline: TBD
5- Support Complexity-Aware approach design and implementation for the new components/ programmatic domain of the project (GBV, Human rights, Fulani integration)	7- Newly developed CA indicators including their PIRS and data collection tools. 8- One analysis report of developed CA-indicators	LOE: up to 6 days Deadline: TBD
6- Communication products on R4P's CAMEL findings and experience	9- TBD publications/ notes/ visuals	LOE: up to 6 days Deadline: TBD

METHODOLOGY

The consultant is expected to work closely and collaboratively with the project MEL Lead during the consultancy period, agreeing approaches, providing expert guidance and support both in person and remotely. The consultant is responsible for the development of the deliverables stated in the “STATEMENT OF WORK, DELIVERABLES AND LOE” table and the project MEL lead is responsible for providing all the necessary data, documentation, etc. to the consultant. The consultant is expected to work with the local MEL team in a sustainable manner so that the deliverables will be reproduceable by the project MEL team.

The selected consultant is expected to share an implementation plan for assignment indicating the actual dates for the tasks based on the LOE provided. Indeed, the above scope can be

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LOGISTICS

No travel is envisioned for this consultancy and work is to be done remotely. Collaboration will take place virtually through meetings, work sessions and joint documents.

AREAS OF THE CONSULTANCY

This consultancy concerns the four components (Governance, Natural Resource Management, Media and economic livelihood) of the project and the five targeted regions in the northern border area of Côte d'Ivoire (Tehini, Bouna/Doropo, Kong, Tengrela, Kimbirila-Nord).

SUPERVISION

The CAMEL expert will be managed by the R4P programs director and work closely with the field based R4P MEL Team to ensure quality and impactful implantation of the tasks.

REQUIRED SKILLS AND QUALIFICATIONS:

- Extensive experience practical implementation outcomes harvesting and analysis of its results.
- Demonstrated experience of design of Complexity-aware MERL systems and plan on the onset of new projects
- Experience working with projects in West Africa, particular in Côte d'Ivoire.
- Experience working with projects in the domains of peacebuilding and P/CVE
- Relevant publications contributing to learning and methods of CAMEL in development projects.
- At least 10 years of experience in international development, monitoring, and evaluation, with a focus on complexity-aware approaches
- Experience working with USAID funded projects.
- Language: English (mandatory), French (a plus)

DURATION OF THE CONSULTANCY

The consultancy provided for in this offer must be able to be held within 30 labor days.

HOW TO APPLY

Interested individual should send their applications by **May 22nd, 2023 at 5:30 p.m. GMT** to the following email address r4p_recrutement@equalaccess.org.

Documents to be submitted:

Technical offer

- Bidder's CV and expression of interest, describing how he/she meets the selection

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criteria and understanding of the terms of reference.

- Proposed approach, detailed timeline
- Certificate or proof of similar work already done

Detailed financial offer

This offer must be consistent with the work strategy proposed in the technical offer. The applicant with the highest technical score will be selected subject to agreement on the financial proposal after assessing the reasonableness of the proposed costs.

BASIS FOR EVALUATION OF BIDS

N°	DESIGNATION	NOTES
Technical offer (100%)		
	Qualifications in the field of international development, Complexity-aware MERL approaches, P/CVE USAID funded projects in West Africa/ Côte d'Ivoire	30%
	Methodology	30%
	Proven experience in similar consultancy	40%