

VACANCY ANNOUNCEMENT



Country Coordinator

Somali Voices: Next Generation

Equal Access International

Position Location: Djibouti City, Djibouti

Background:

Equal Access International is an international not for profit organization (501c3) working throughout Asia and Africa. A communication for social change organization that combines the power of media with community mobilization, Equal Access creates customized communications strategies and outreach solutions that address the most critical challenges affecting people in the developing world in the areas of peace and transforming extremism, women's and girl's empowerment, governance, civic participation, youth development, human rights and health.

Summary:

EAI is preparing for the Somali Voices: Next Generation project, an 18-month activity funded by the US Department of State's Global Engagement Center. The project is designed to increase the capability of foreign partners to counter the messaging and propaganda of ISIS, al-Qa'ida, and other foreign terrorist organizations globally. The target audiences for this project shall be Somali speakers in Djibouti.

Position:

The Country Coordinator will be responsible for the overall management and development of the Somali Voices: Next Generation project in Djibouti and ensuring that it contributes efficiently and effectively towards meeting the needs of the target population and the goals of EAI.

Reporting & Supervision:

The Country Coordinator will report to the EAI – East Africa Senior Program Manager.

Responsibilities:

- Update and manage the project work plan and budget.
- Develop networks and partnerships with national, regional and international institutions based in Djibouti.
- Develop innovative peace building activities, and identify relevant partners in the project sites in Djibouti.
- Develop relations with key donors in country and expanding the funding base of the Djibouti project by actively seeking and developing new opportunities for business development in Djibouti .
- Work closely with the Senior Program Manager to ensure best practice in all aspects of project cycle management from identification, planning, implementation, monitoring and evaluation.
- Ensure positive working relationships with all partners and stakeholders (government ministries, communities, NGOs, etc.).
- Ensure that the project is effectively monitored and evaluated, is on target, is appropriate, necessary, cost effective, sustainable and in keeping with EAI's strategy for Djibouti.
- Ensure project implementation is in compliance with donor requirements and EAI's organizational policies.
- Development of technical proposals for Djibouti.
- Write regular activity reports for submission to international donors.
- Write the quarterly, bi-annual and annual reports.
- Manage the logistical preparations and procurement for project activities in Djibouti.

- Plan and participate in evaluation activities such as focus groups and interviews and ensure the use of feedback and information to improve the quality of the programming and overall organizational learning.
- Ensure the responsible and efficient management of assets and financial resources.
- Ensure effective implementation and compliance with the overall finance, logistic & procurement manuals, anti-corruption policy and compliance with procedures required by grant or contract agreements.
- Oversee the development and implementation/monitoring of annual country budget.
- Represent EAI – East Africa in stakeholder events and functions in Djibouti.

Required Skills & Qualifications:

- Fluency in English is a must; Advanced Somali language skills required.
- At least 10 years of relevant work experience in programming preferably in East Africa.
- Progressive experience of program management (at least 5 years) in the NGO sector in Djibouti.
- Well established and practiced organizational and planning skills
- Excellent verbal, analytical, organizational and written skills.
- Strong interpersonal and intercultural communication skills.
- Knowledge and evidence of experience managing compliance to diverse strategic donors (USAID, DFID, EU, etc.)
- Knowledge of C/PVE and counterterrorism programming in Djibouti.
- Knowledge of C/PVE and counterterrorism actors in Djibouti.
- Knowledge of the media landscape in Djibouti.
- Demonstrated proficiency with electronic and printed reference materials.
- Ability to appropriately communicate sensitive information and to judge how and with whom this information should be shared.
- Willingness to travel to field sites within Djibouti.
- Ability to function effectively in a fluid but complex teamwork environment and to set appropriate priorities and deal effectively with numerous simultaneous requirements required.
- Advanced computer skills, particularly with the Microsoft Office suite of applications.
- Knowledge and ability to implement principles of management, leadership, peace building, conflict resolution, negotiation, and motivation.
- Demonstrated record of initiative, problem solving, and adaptability.
- Strong listening, communication, and collaboration skills.
- Bachelor’s degree required; advanced degree(s) preferred.

To Apply:

Interested applicants should e-mail a copy of their CV and statement of interest to eajobs@equalaccess.org with the reference “Country Coordinator – Djibouti, Somali Voices: Next Generation” in the subject line.

Djibouti Nationals are strongly encouraged to apply. EAI is an Equal Opportunity Employer.