



## **Scope of Work**

### **Research Lead for Two Political Economy Assessments (PEA)**

#### **Local Governance in Five (5) Regions on Northern Border**

#### **Security Dynamics and Actor Mapping in Five (5) Regions on Northern Border**

### **Organizational background**

Equal Access International (EAI) is a non-governmental organization (NGO) with U.S. regional offices in Washington, D.C. EAI partners with communities around the world to co-create sustainable solutions utilizing community engagement and participatory media and technology. With funding from bi-laterals, multi-laterals, foundations, and individual donors, EAI has a 17-year track record implementing social change projects and currently operates in Afghanistan, Burkina Faso, Cameroon, Chad, Côte d'Ivoire, Kenya, Mali, Nepal, Niger, Nigeria, Pakistan, and the Philippines.

### **Project background**

Resilience for Peace (R4P) is a five-year USAID-funded, EAI-implemented, initiative to strengthen community resilience and learning, particularly for women and youth, to counter and prevent violent extremism in Côte d'Ivoire's northern border areas. Working with partners – National Opinion Research Center (NORC), Indigo-Côte d'Ivoire and the University of Bouaké – the project will foster a “CVE ecosystem” by reinforcing community resilience structures, creating civic and economic empowerment opportunities for at-risk border communities, through improvements in natural resource management and government-service delivery and responsiveness. Other activities will educate citizens and foster dialogue networks and townhalls to build whole-of-community trust, increase positive narratives, generate knowledge and learning among local communities on CVE concepts, while economic empowerment and positive youth development approaches will improve their employability.

### **Description of work to be performed**

R4P is recruiting a Research Lead (RL) to oversee two studies in its programming areas to be conducted by a local research firm, to be hired separately. The Research Lead will have the following responsibilities:

- Work with R4P in the selection of the firm and the number of individual researchers.
- Lead the PEA framework development and training sessions to transfer the methodology to the local research firm, including USAID's 'working politically' approach.
- Review the data collection methodology, questionnaire format, list of key informants (and selection criteria) of the research firm, their field deployment planning and calendar, etc.

- Co-develop inception report with research team, including the methodology, guiding questions and sub-questions, list of documents for literature review, initial list of Key Informants for the five target zones, and timeline of activities.
- Run sample interviews at the outset to ensure viability of questionnaire and researcher readiness to conduct KIIs, record excellent notes and transcribe/transfer them electronically to the Research Lead on a daily basis.
- Regularly review deliverables and provide guidance to ensure high-quality note transcription based on standards.
- Develop the synthesis documents with support from the research teams.
- Present key findings and recommendations in internal meetings and briefings with USAID. He/she will be responsible for presenting all methodological aspects of the PEA and the aggregate analysis comparing the findings across the five regions.
- Final report versions in English to be finalized by Research Lead.

## Deliverables

Product	Scope	LOE/days
Advise on procurement of local research firm	Review all submissions from local research firms and provide technical feedback to the R4P team to finalize the procurement process.	1
Training session and field preparations	Develop training materials, facilitate two-day training for the local research team and R4P staff, lead development of research tools (questionnaires) and KI lists for each zone, lead real-time practice interviews and note-taking to ensure field readiness of researchers.	5
Pre-departure Inception report	Co-design with local researchers a roadmap of the PEA (i.e., approach, questions, aims) to be studied in the 5 regions; key principles of PEA underpinning the study; description of the data collection methodology including guiding KI questionnaire and sub-questions, list of documents for background review, list of Key Informants per region, timeline of activities, specification of the outputs, communication between the teams to finalize PEA methodology	2
Quality control and coaching input during field research	Participate remotely in team meetings (analysis and planning sessions) during data collection, review meeting/KII transcripts and drafts of analysis, provide specific guidance on the application of the methodology	5
Comments, editing of PEA documents	Review and provide comments to the 2 PEA drafts/iterations. Provide drafting and editing as needed	3
Synthesis documents	Develop and finalize two synthesis documents incorporating data and writing from research teams, including recommendations for future program activities	5
Presentation slide-deck	Facilitate the development of the slide deck and lead in presentation of findings to USAID	1
Guidelines for future application of the PEA	Develop a document with critical guidance and recommendations for the application of the two PEA studies in the project	2
		Total: 24

## Requirements

- Advanced degree in Political Science, Law, Development Studies, Public Policy or another related field.
- Over 10 years of experience conducting Political Economy Analysis and how they are used to advance development programming; work demonstrating the use of these tools strongly preferred.
- Experience with USAID or other donor funded projects focused on governance, justice and security reform preferred.
- Demonstrated writing skills through similar PEA research.
- French and English language required. English language writing skills required. Knowledge of Cote d'Ivoire context and CVE preferred.

## Application instructions

To apply please send all documents in English:

1. CV
2. A short and sharp cover letter outlining concrete experience leading PEA's under USAID financing
3. Either as attachment, or as a link, at least one PEA that you have lead
4. A list of three references that can comment on your experience leading PEA's
5. Budget:
  - a. This will be a deliverables-based lump sum contract.
  - b. Please budget for 24 days LOE.
  - c. Please budget two (02) return flights to Abidjan, Cote d'Ivoire
  - d. Please budget for 15 nights of hotel (10 Abidjan at a rate of 60,000 FCFA and 5 in Korhogo at a rate of 35,000 FCFA).
  - e. Please budget daily per diem at the project rate of 25,000 FCFA / day for travel and in-country days.
  - f. Please include any other costs deemed necessary for the completion of this work.

Submit applications to the following email address: [r4p\\_recrutement@equalaccess.org](mailto:r4p_recrutement@equalaccess.org) In the subject line of the email please put "PEA Research Lead".

Deadline for submission of application is no later than **5pm on Thursday November 18, 2021.**

Selected consultant will be required to sign a non-disclosure agreement (NDA) as some documents may contain confidential information (requirement).